**Rez Dance Parent/Student Handbook**

Welcome to Rez Dance!

Rez Dance exists to train excellent dancers who worship the Lord with their whole hearts, teach others about Christ, glorify God with their bodies and movement, and unashamedly praise God through dance.

Rez Dance holds weekly classes for all ages and levels, where dancers can learn a variety of dance techniques and styles in an encouraging environment filled with praise and worship. Students will be taught the fundamentals of dance in classes provided for both dancers who desire to excel in their technical ability, as well as those dancers who dance for recreational purposes and praise. Dance is a gift from God, and He wants that gift to be shared with families at Rez Church and the surrounding community.

In addition to weekly classes, dancers are given various performance and ministry opportunities. These include but are not limited to, Christmas productions, Outreach Projects, Spring productions, Dance Mission Trips, and many more. These are subject to change year by year, and some are audition only opportunities.

Every class is an opportunity not only to learn dance techniques, but to also minister the love of Jesus through devotional time, worship, grow in community, and to experience the love shown by teachers. Rez Dance Lead Teachers are highly qualified and trained as well as passionate about the love of God, the love of dance and the love of people. They are committed to their students as well as strive to portray the love, purity and beauty of God through their instruction, while bringing glory to God in all they do in and out of their classrooms.

From costumes, class dress code, music choices and dance movement, parents can be confident that their dancer(s) are in a safe environment where they will learn the purity of body, heart and mind.

This Handbook is designed and written to provide you with the basic information for the 2024-2025 dance year at Rez Dance. Please refer to DSP portal, rezdance.org or our social media throughout the year for our schedule, classes, staff information, and more.

**Rez Dance DSP App:**

We have switched over to a new platform rather than using planning center. You can download the DSP Portal App or log into the web browser of Dance Studio Pro (see below). This is how you will register for classes, pay tuition and fees, view messages from teachers, shop our classroom attire for sale, view dancers' recital costumes and music, find production updates and information, and so much more! This is a year of trial so please bear with us as we learn this new app as well. Please make sure you also opt-in to receiving emails from DSP or else you will not receive some communication from us.

Google Play store or App Store: Dance Studio Pro (Blue App with White Logo)

Desktop Version: https://dancestudio-pro.com/online/rezdance

**Communication:**

Rez leadership's primary method of communication was email in the past but will phase to the app. Please be sure to open all communication from Rez Dance and Rez.Church(still by email). All communication is through the Dance Studio Pro App, email, Rez Dance website, newsletters and our social media pages. You may need to check your Spam or Junk email folders to make sure you are not missing any emails, and to make sure that all emails from Rez.Church are marked as safe. You will be notified of class cancellations, room changes, production details, and other important information. If you do not receive emails

from us, and you know you should be, please contact the Rez Dance Director, Tarrah Roach at troach@rez.church and she will help you.

**Billing**

Monthly Tuition is billed on the first of each month. If the first falls on a Sunday or holiday, it will bill the next business day. Auto pay will pull at the same time. If you are not enrolled in auto pay, you must pay by the 5th of each month. If monthly tuition is not paid by the 5th, a $10 late fee will be added to your account.

Recital fees and costumes are billed about 45 days before they are due. If you do not pay your recital/costume invoice by the due date a $10 late fee will be added to your account and payment will be processed to the card we have on file. All fees must be paid before a costume will be sent home with your dancer.

**Performances:**

Rez Dance has a variety of performance opportunities for all dancers.

For the 2024-2025 year, there will be a Christmas and Spring Production for both Junior and Senior level dancers. We will continue with our newest process where Junior level dancers will start the production. During a brief intermission, one parent can grab their Junior level dancer and join back in the auditorium for the senior production; it is understood if you need to get them home though. All senior level dancers will need to be there throughout the entire show as we will have a few of their pieces in the junior show.

The date for the “Bethlehem Bound” recital is December 13th, 2024. Please see the last page for tech and dress rehearsal dates.

The senior level dancers (7-18 year olds) also get a chance to perform their own pieces at the 2024-2025 Student Showcase “Surrender”. The Student Showcase will be January 31st, 2025. Auditions for this will be January 17th, 2025 and tech rehearsal will be January 31st, 2025 prior to the event starting.

Our Spring Production “Awaken” will be May 9th, 2025. Please see the last page for tech and dress rehearsal dates.

On tech rehearsal days, dancers will get the chance to do their dance on stage, as well as get photos taken by a photographer of choice by Rez Dance. Please read the section about photography with any questions about it. One parent will be able to come in during their dancers time slot to watch tech rehearsal but will be asked to leave if they become a distraction.

On dress rehearsal day, only level 1 dancers and higher are required to attend. This is when we will run through the entire show order as if we were performing. This is a closed event as we need no distractions and to be fully present during this time.

Dancers need to come “show ready” with stage makeup, hair, and costume for both tech and dress rehearsals.

Each production is a wonderful opportunity for the dancers to showcase what they have learned in class, as well as be a part of an incredible production to glorify God and show Him thanks for the gift of dance. If you/your child chooses not to be a part of either performance, their teacher(s) and the dance Lead Team (Ms. Tarrah, Ms. Wendy and Ms. Ryann) will need to be notified no later than September 1st for **WINTER** production and February 1st for **SPRING** production. This allows each teacher to plan choreography accordingly. If we do not receive notification, we will assume your child is performing, and a costume will be ordered for your dancer. If you choose not to perform after your dancer’s costume(s) are purchased, there will be no refund for the costume(s) ordered, and you will still be responsible for payment of the costume(s).

**Costuming:**

Costumes are billed to you directly via DSP app. You will receive an invoice that you will pay on your own, with a given due date. If an invoice is not paid by the

given due date, the invoice will be processed for you, but with an additional $10 late fee added. Costumes are paid for per class per dancer, along with a production fee of $35 per dancer. This fee covers our tech team, as well as covers the cost of our photographer to allow everyone to have unlimited downloads for photos, and the recital video. You will receive invoices in the winter for Christmas Production and another in the spring for the Spring Production.

**Class Placement:**

Student class placement is highly individualized, and has multiple factors that go into the placement process. We will be looking at the dancer's previous dance experience, technical achievement, age, attitude in class, and various other dynamics when giving all of our students a placement for the dance year. Teachers will do evaluations at the beginning, middle, and end of a dance year to make sure each dancer is correctly placed in the right class or classes. Middle of the session evaluations are a way for teachers and dancers to make sure they are on the right track, as well as it gives them the opportunity to find out what to work on before the next evaluation period. It is very common for a dancer to stay at the same level for a few years.

We only allow class changes 2 weeks after joining the class. If a dancer is in the wrong class, the teacher will contact the Dance Lead Team, and you will be notified for a change in classes from the Dance Lead Team. It will then be coordinated for a dancer to switch classes that best suit their growth as a dancer. Once the 2 week window is over, students cannot be moved to different classes. We ask that parents trust our teacher’s and the Lead Team’s professional decision to have a dancer in a certain class. Please feel free to ask your dancer’s teacher how they are doing throughout the year.

**Attendance:**

All students are expected to attend their regularly scheduled classes. Choreography will be taught during class time from late September to December for the Winter production and from late January to April for the

Spring production. It is important for all dancers to feel comfortable and confident in their choreographed dances for both productions.

Being absent for 4 or more classes per semester, or any of the 4 classes leading up to the production could result in your dancer being ineligible for performance in the production. Teachers discretion will be used once your child has missed more than 4 classes.

If a child is sick and needs to miss class, please message their teacher on DSP or email the Dance Lead Team. Please do not use social media or any other form of personal communication to notify a teacher of a dancer's absence. If a dancer is unable to attend a performance, please notify the Dance Lead Team immediately. Teachers choreograph pieces based on who is participating. We are striving for excellence in dance, and that is only achieved through consistent attendance and participation. If attendance becomes an issue, you will be notified by your dancer’s Lead teacher and the Rez Dance Lead Team to come up with a solution together.

Keep in mind, dancers can still watch class (and we encourage them to) even if they can't physically dance. If they are present and actively watching class, they will be marked as present and it will not be used against them.

**Tardiness:**

If a dancer is 10 or more minutes late to class, they will most likely have missed the proper warm up and can be asked to sit the remainder of class, at the discretion of the Lead teacher, due to the risk of injury. Dance is a physical activity, and requires the proper warm-up to be able to dance effectively. Safety and injury prevention is a top priority at Rez Dance.

**Discipline:**

Sometimes we have to be more strict with some of our dancers. If a child is distracting, we will give them a warning or two based on their age, then will ask them to sit if it is still a problem. If a child is level 1 and below, they will receive 2 warnings before being asked to sit. If a dancer is level 2 and above, they will

receive 1 warning before being asked to sit. If behavior is a consistent issue, we will contact you as the parent directly to come up with a solution together. Please let us know if your child has a medical condition, learning disability or something that requires them to miss consistently, so we can care for them appropriately.

**Policies:**

Restroom Policy

Please have all dancers use the restroom before class. Please plan your time accordingly so your dancer can still get to class on time. We will allow students to use the restroom in class only if it is an emergency. Younger dancers will have more leniency in regards to the restroom because some of them are still learning. However, we do not want to cause major disruption with having to use the restroom.

Snow/Inclement Weather Policy

In the event of inclement weather, you will be notified via email and DSP about any class cancellations no later than an hour before the first classes of the evening start. We will always try to make the call with as much time as possible, and earlier if we can, however, you will always have at least an hour heads up to plan accordingly. We will also post on social media. If you find yourself in the situation where you feel unsafe to drive to classes, please stay safe! If you are unable to make it because of where you live or conditions, just email your teacher as you would for any absence.

In the scenario where weather progressively gets worse throughout the day, we will still send out emails of cancellations with no less than an hour of notification

time for you to prepare. As stated before, if you feel unsafe driving, please stay where you are safe and notify your teacher(s) of any absences!

For our morning classes, we will follow any RCS closure. However for afternoon classes we will take into consideration any change in the weather, and current road conditions. If Rez.Church has decided to close the building, no classes can be held.

Living in Colorado, and having as large of a radius of students and teachers that we do, we ask for grace in the decisions we make in regards to cancellations. Safety is our number one priority when it comes to travel, and we factor in many elements before making a decision.

In the event of class cancellations, we will try to reschedule the lost day to a Friday following. Communication will be sent via DSP as to how we will handle the lost day. Classes will be held in the same order and time frame if we are able to offer a make up day. Make-up days are highly encouraged to attend.

\*There will be NO pro-rating of classes due to cancellation because of inclement weather, even if we cannot offer a makeup day.

Low Class Attendance Policy

In the event there is a low attended class, our Lead Teachers have the right to cancel class if they believe the class will not be productive. Our general rule is if a class has less than 2-3 dancers present, the class will be canceled for the evening. In the event this happens, dancers will have to be picked up early, or wait until their parents can come get them, but the class will not take place. This policy is in place to allow teachers to maximize their time in class, as well as make sure the class is in a place where it can be productive, and learning can take place. Since our teachers do have the right to cancel a class due to low attendance, please make every effort to get your dancer to class if they are healthy enough to be there.

Non-Performing Dancers Policy:

If a dancer chooses not to perform in a recital, we support the dancer and their parent's decision. The dancer's parents need to inform the director and lead teacher(s) before costumes are ordered. Costumes for Christmas productions are ordered by October 1st and costumes for Spring are ordered by February 1st. Please inform all parties prior to this date. If no information is relayed by this date, a costume will be ordered for the dancer for each of their class(es) and the parent will be responsible for payment, regardless of utilizing it.

Photo Policy:

Each production, Rez Dance will choose a photographer to come and take photos of each class. The photographer of our choice will take group photos of each class as well as individual photos. There is a window where the gallery is open, and that will be determined by the photographer. All the information you will need in regards to downloading will come via email from Rez Dance, and you will be able to follow the prompts given.

We encourage parents to take specific stage photos of their dancer during tech rehearsal.

Social Media Policy:

Photos that are taken by professional photographers become the property of Rez Dance once released by the photographer. We exercise the right to utilize these photos on social media platforms, advertising materials, as well as on our website. If you wish to NOT have your child on social media or any of the above resources, please let our Director, Tarrah Roach, know so she can make a note on your child’s account. Nothing we post is ever negative, demeaning or of ill will. Our goal is to share the love of dance, and God’s love with those who could need it most.

Dress Code Policy:

At Rez Dance, dress code is very important. It promotes excellence, discipline and modesty in dance. Please take a few moments to review the dress codes

for each dance style, and make sure your dancer is prepared for any and all classes they will be participating in. If dancers are not dressed properly, then they could be asked to sit out of class. Dress code is not only to keep everyone uniform but is also a safety precaution. ***\*Please note: additional shoes or garments not listed below may be required to purchase for recitals.***

Ballet (including jr level dancers in Toddlers, Sparkles and Radiant Combos):

Dancers need to have pink ballet tights, black leotard (any color is acceptable for Junior level dancers), and a ballet skirt. The ballet skirt or ballet specific shorts are required for all ballet dancers. Pink ballet shoes are required, and can be leather or canvas shoes. Hair needs to be up and away from the face, in a ponytail, braids, or bun for younger Junior level dancers. A bun is required for all older/ Senior level dancers. Underwear cannot show.

Boys should wear black dance pants, with a black tshirt, and black ballet shoes. Hair should be out of their face.

Jazz/Tap:

Any color leggings, dance pants, or dance capris with a modest tank top, t-shirt or leotard. Tan jazz shoes are required for Jazz. And black leather tap shoes are required for tap. Hair needs to be up and away from the face in either ponytail, braids or bun.

Contemporary/Hip Hop:

Any color loose fitting pants, leggings or dance pants with a modest tank top or t-shirt can be worn. Tan/Nude Half sole shoes are needed for contemporary. Sneakers are needed for hip hop(any color is fine for class **but white will be required for recital**). Hair needs to be pulled away from the face in a ponytail, bun, or braids.

Tumbling:

A modest leotard with shorts or leggings is acceptable. Gymnastics leotards are also acceptable, as long as the leotard has shorts with it. Hair needs to be pulled away from the face in either a ponytail, braids or bun. Barefoot or Tennis Shoes required. Socks are not prohibited.

Please make sure all shirts are modest and are not low cut. Ballet skirts and dance shorts are allowed as long as they are accompanied by tights and a leotard. Gymnastics attire and leotards with bright colors, cut off shorts or jewels are not permitted in level 1+ ballet classes. Tight fitting leggings are allowed, but dancer’s ankles need to be seen, and the fabric cannot be see-through.

Street clothes such as loose pants, dresses, skirts or jeans are not allowed. Sweatpants are allowed as warm ups only, and can be worn in hip hop as long as they do not fall down, and the dancer’s body lines can still be seen. Small earrings are allowed, but no big or distracting jewelry should be worn in dance classes; they are a distraction as well as a safety hazard.

Proper shoes are essential for dance classes as they protect the dancer’s feet and develop good technique. Each style has a different type of shoe needed, so ask your dancer’s teacher(s) for clarification on which shoes they will need.

**IMPORTANT DATES:**

* August 19th, 2024 - First Day of Classes
* August 23th, 2024 - Back to Dance Night
* October 25th, 2024 - Mother Son Dance (6pm-8pm, registration opens September 1st)
* November 1st, 2024 - Bethlehem Bound Recital tickets go live
* December 7th, 2024 - Nutcracker Day Camp (9am-11am, registration opens November 1st)
* December 8th, 2024 - Bethlehem Bound Recital Tech Rehearsal (starting at 12:30pm)
* December 9th, 2024 - Bethlehem Bound Recital Dress Rehearsal (4:30pm-7:30pm)
* December 13th, 2024 - Bethlehem Bound Recital (6pm-9pm, tickets go live November 1st, 2024)
* January 3rd, 2025 - Frozen Day Camp (10am-12pm - registration opens December 1st)
* January 6th, 2025 - First Day of Spring Classes (Registration opens for new families November 1st)
* January 17th, 2025 - Student Showcase Tryouts (starting at 5pm)
* January 31st, 2025 - Student Showcase Tech Rehearsal (4:30pm), AND show (6:00pm)
* January 24th, 2025 - Parents Night Out (registration opens December 1st)
* February 21st, 2025- Father Daughter Dance (6pm-8pm)
* March 7th, 2025- Parents Night Out (4pm-7pm, registration opens August 1st)
* May 4th, 2025 - Awaken Spring Recital Tech Rehearsal (starting at 12:30pm)
* May 5th, 2025 - Awaken Spring Recital Dress Rehearsal (4:30pm-7:30pm)
* May 9th, 2025 - Awaken Spring Recital (6pm-8:30pm)
* May 18th, 2025 - Mother Daughter Tea (1pm-2:30pm)
* May 20th, 2025 - Company/Competition Team Tryouts (4:00pm-5:00pm 6 to 13 year olds. 14+ year olds 5:00pm to 7:00pm)
* May 27th, 2025 - Company/Competition Team Tryouts (4:00pm-5:00pm 6 to 13 year olds. 14+ year olds 5:00pm to 7:00pm)
* June 2nd-4th, 2025 - Shipwrecked Dance Camp (9am-10am)
* June 2nd-5th, 2025 - Movie Magic Dance Camp (9am-12pm)
* June 2nd-5th, 2025 - Empower Dance Intensive (1pm-4pm)
* June 10th, 2025- Summer Company/Competition Classes Begin
* July 28th-31st, 2025 - Around The World Dance Camp(9am-12pm)
* July 29th-31st, 2025- Princess Dance Camp (10am-11am)

**NO CLASS DATES:**

* September 2nd, 24th, 2024 - Labor Day
* October 31st, 2024 - Halloween
* November 25th-29th, 2024 - Thanksgiving/Fall Break
* December 14- January 5, 2025 - Semester Break
* March 17-21th, 2025 - Spring Break

**You can always find our upcoming events on our website, rezdance.org**

(Updated September 2024)

**NOTES:**

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